

## RESOLUTION 6-3-09

### *Resolution Creating Judicial Assistant Position for Second Branch Circuit Court Judge*

**WHEREAS**, County Code Section 1-7-4 directs and charges the Personnel and Labor Relations Committee with the responsibility for considering and recommending requests for employee reclassification, creation and description of new positions and associated grades; and

**WHEREAS**, commencing August 1, 2009, a second branch will be added to Green County's circuit court, resulting in the addition of a second circuit court judge who will require a judicial assistant.

**NOW, THEREFORE, BE IT RESOLVED**, by the Green County Board of Supervisors, in legal session assembled, that the Board consider the recommendation of the Personnel and Labor Relations Committee for the following creation of a new position:

#### **TO BE CREATED:**

<b>Department:</b>	<b>Circuit Court</b>
<b>Title:</b>	<b>Judicial Assistant</b>
<b>Grade:</b>	<b>12, Union</b>
<b>Status:</b>	<b>Full-time 37.5 hrs per week</b>
	<b>Minimum/Maximum</b>
<b>Hourly Rate:</b>	<b>\$14.024/\$17.850 (July 12, 2009 rates)</b>
<b>Benefits:</b>	<b>All County fringe benefits</b>
<b>Effective Date:</b>	<b>August 3, 2009</b>
<b>2009 Tax Levy:</b>	<b>\$18,200.59 (2009 rates)</b>

**SIGNED: THE PERSONNEL AND LABOR RELATIONS COMMITTEE:**

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Arthur Carter, Chair

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Harvey Mandel, Vice-Chair

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Mary Alice Hart

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Ray Francois

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Dennis Dalton

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Pat Davis

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Herb Hanson

**FISCAL NOTE:** Additional position for the Second Branch's new term was provided for in the Circuit Court's 2009 budget. MJD

**LEGAL NOTE:** Since no funds are required to be transferred, a simple majority vote is required. BDB

STATE OF WISCONSIN     )  
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COUNTY OF GREEN     )

I, Michael J. Doyle, County Clerk in and for said County, do hereby certify that the above and foregoing is a true and correct copy of Resolution 6-3-09, adopted by the Board of Supervisors on June 9, 2009.

Dated at Monroe, Wisconsin, this 9<sup>th</sup> day of June, 2009.

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Michael J. Doyle, Green County Clerk